



Did you know?

Address Confidentiality Program (ACP)

Arizona's Address Confidentiality Program (ACP) is a program run by Arizona's Secretary of State that provides a substitute address for those escaping from domestic violence, sexual violence, or stalking situations. ACP protects the participants' home, work, and/or school addresses, as well as phone numbers. The substitute address must be accepted, and participants cannot be required to disclose protected information.

ACP Participants will be issued an ACP Authorization Card (sample below).



What should you do if an ACP participant visits your food pantry?

Address collection is a part of assessing program eligibility as well as data collection processes, especially for commodity programs. If someone discloses to you that they are an ACP participant, you must accept their substitute address and take the following steps:

1. Verify program participation- request the ACP Authorization Card or a copy of both the front and back of the card. If your pantry enforces a geographical service area, please make an exception for ACP participants as they cannot disclose their true address.
2. Update records- use the substitute address for any record keeping (sign in sheets, Link2Feed, etc.). If the participant has any existing records, change any previous addresses to the substitute address.
3. Confirm with ACP program- within 5 days of the ACP participant enrolling at your pantry, send a one-time email to acpdcad@azdes.gov that includes the following:
 - Participant's name
 - Participant's date of birth
 - Name of the program applied for (for example, TEFAP or CSFP)
 - Start date of participant's eligibility (can be found on ACP Authorization card)
 - Confirmation that any protected information has been redacted in all records and replaced with the substitute address
4. Continue using the substitute address until the expiration date listed on ACP Authorization Card or otherwise notified by participant.

Interested in learning more? Find out here: <https://azsos.gov/services/acp>